



**WESTERN WOOD
TRUSS ASSOCIATION
OF BRITISH COLUMBIA**

22320 Chaldecott Drive, Richmond, BC, V6V-2W1

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WWTABC@SHAW.CA WWW.WWTABC.COM

Minutes of Board of Directors Meeting

Location and Time:

Date: 10:am Feb 20, 2020

Via conference call (BC)

In Attendance:

Kevin Mindel, President	Alliance Truss Ltd
Barry Schick	AcuTruss Ind
Ed Lim	United Building Systems
Keith Annis	Winton Homes Ltd
Richard Heida	MiTek Canada
Sukh Johal	Western Wood Truss Assoc of BC
Bill Sandhu	B & B Truss
Gurmit Dhaliwal	Atlas Truss
Lorne Winship	Pacific Truss

Absent:

With notice(s): Ryan Lodermeier Kamloops Truss

1. Call to Order

- Meeting was called to order at 10:00 am (Kevin Mindel- Chairperson)

2. Approval of Agenda

- The agenda was presented, with the right to make revisions during the meeting.
- Moved, Seconded, & Carried.(BS, All)

3. Minutes of Previous Meeting WWTABC (old) Dec. 19th, 2019

- Errors or Omissions?
- Approved with no changes

4. Minutes of Previous Meeting WWTABC (2020) Dec. 19th, 2019

- a. Errors or Omissions?
- b. Approved with no changes

5. New Business

a. WWTABC(old) Status update(s)

- i. Dec 31st, 2019 was deemed to be the last day of operations (if any) for the old WWTABC entity. No new invoicing or collections to occur thereafter.
- ii. Banking: Funds transfer (by way of donation) is in process...RBC funds have been transferred, complications with ScotiaBank as they only recognize Eric Popma as signing authority. Will ask Eric to initiate transfer.
- iii. Delinquent accounts: Two associate members with outstanding balances (GS Dhesi and Carter Forest Products) were written off and removed from our dedicated Associate member list.

b. WWTABC(2020) Status update (s) for Jan, Feb 2020

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- i. Invoicing (1st set of invoicing has gone out)
 - ii. Banking (Richard and Sukh setup complete, Jen's profile should be completed this week)
 - iii. Accounts Payables (account setup is still in process, as such neither myself or Jen have been paid for Jan or Feb)
 - iv. AGM planning & scheduling in process

c. April 15-16th Edmonton Conference

- i. Prelim Agenda has been set.-presentations and tours to mfg facilities
- ii. Revenue- plant donations, attendance fee, sponsorship fees (only three sponsors as of yet)-was thinking of \$75-100 attendance fee but that won't cover the cost of event. . Don't like the plant donation aspect being that it's not an AGM, thoughts?
- iii. Other

d. External Education outreach

- i. Post-secondary institutions (attracting the next generation)
 - 1. Thompson River's University (Kamloops) they would like an inhouse demo with their people looking at a March Friday
 - 2. Camosun College (Saanich) (toured 36 students thru Pacific Truss)

ii. BOABC

- 1. Material and Tradeshow requirements
 - a. Zone meetings
 - i. We have been successful in reaching out to BOABC and will be conducting zone meeting presentations
 - b. Victoria AGM Conference (May 3-5th)
 - i. We have secured both speaking spots and tradeshow booth spots for the largest Building Officials of BC conference
 - ii. Will look at setting up a booth manning schedule for our Van Island members, will need booth material and displays, SJ will look into pricing for one or two WWTABC tradeshow display banners. Will need a lot of assistance to make the best of this 3 day conference.

iii. Webpage

- 1. Webpage development, enhancements and updating is ongoing.

iv. Other

e. Adjournment

- 1. Meeting adjourned at 10:54am. The Board members were thanked for their attendance. Next BOD meeting to be determined at the Spring Conference (Edmonton).